



**FOX 5/WNYW-TV**

**&**

**UPN 9/WWOR-TV**

**EEO Annual Report**

**February 1, 2005 – January 31, 2006**

## **WNYW FOX 5 & WWOR MY 9 RECRUITMENT – OTHER SOURCES**

**FEBRUARY 1, 2005 – JANUARY 31, 2006**

### **Job Postings**

When a position becomes available, it is the general practice of the Stations to post the job opportunity notice at appropriate locations throughout the Stations so that employees are aware of current openings and may apply for consideration for those positions. The notices list the titles and requirements for the position.

Through this practice 32 individuals were either hired or promoted during the past review period.

### **Recruitment File**

WNYW & WWOR maintain a file of applications/resumes for review as job openings occur. These applications/resumes are kept “active” for six months from the date they are received.

### **Walk-in Hours**

In order to maximize the Stations’ accessibility, the Human Resources department maintains regular hours for applicants to complete applications in person. In addition, applications are available in the main lobby for extended hours and on weekends.

### **WNYW/WWOR Job Line**

Open positions, including job requirements are recorded on WNYW/WWOR Job Line. This job line is readily accessible for all telephone inquiries, walk-ins and employees. In addition to current job openings the internship and trainee programs are described and provide the Stations’ addresses and contact people.

### **WNYW/WWOR Websites**

It is the general practice of the Stations to list open positions that are not filled internally on the WNYW/WWOR web sites.

## **WNYW FOX 5 WWOR MY 9 TRAINING PROGRAMS**

WNYW maintains an on-going training program, which has been very successful in identifying qualified individuals. Minorities and women are encouraged to apply for positions in the program. Trainees work for a period of six months in a hands-on environment with professional staff. They are required to attend various seminars structured as an introduction to the various departments within the station. The object of the program is to develop individuals who have no or little experience in the broadcasting industry for entry-level positions.

Fox Stations Sales an in-house sales organization maintains a program to train new Account Executives. This program consists of both coursework and hands-on training. At the end of the program, individuals are assigned to Stations and sales offices throughout the United States.

# **FOX OPPORTUNITIES**

**FOX 5 WNYW/ MY 9 WWOR**  
Human Resources Department  
Training Program  
205 East 67th Street  
New York, NY 10021  
(212) 452-3962

FOX Television Stations, FOX 5/WNYW & MY 9/WWOR offers a hands-on six month training program for College Graduates interested in obtaining valuable experience in the various fields of Television Broadcasting. This training program requires no previous broadcast work experience, thereby, when the six months training period is completed, the goal is to provide the trainee with the prerequisite skills to acquire an entry-level position in the broadcasting field.

We request that anyone interested in applying for the training program should send a resume, and cover letter indicating a preference for any of the areas listed below to the above address.

The Six Month Training Program is offered in the following departments:

- Programming      \*available in both NY & NJ locations
- Production
- Sales
- Traffic
- Newsroom
- News Library/Research
- "Good Day New York"
- Finance
- Public Relations

The Training Program offers:

- Hands on training with experts in the various fields of broadcasting.
- Access to staff employment opportunities pending availability and qualifications.
- Six months of employment which includes a full work week of 37 1/2 hours at a pay rate of \$7.00 per hour.



## **Fox Television Stations Sales Sales Training Program**

***Description: Fox Television Stations Sales is seeking applicants for its Sales Training Program. The overall goal of the Training Program is to provide an internal pool of talent for future Account Executive positions within Fox Television Stations and Fox Stations Sales. Individuals must commit to a three-year program and must be geographically mobile. Assignments during and after completion of the program may be in any of the Fox Stations Sales offices or Stations located throughout the continental United States.***

### **Responsibilities Include:**

- Assumes responsibilities for the retention and application of knowledge imparted through the training sessions and supplemental development modules.
- To gain the knowledge and training required for the position of an Account Executive within the Fox organization.
- Assumes responsibility for the accuracy and consistency of work assigned and for its completion within the time schedules determined by the Program Trainer.
- Assumes responsibility for the understanding and retention of knowledge of all Company policies and procedures pertinent to this position and as an Employee of the Company.

### **Essential Qualifications:**

- Ability to communicate effectively both orally and in writing.
- Formal educational background.
- Aggressive self-starter with excellent communication, computer and organizational skills.
- Two-three years prior related work experience.
- Must be geographically mobile within the continental United States.
- Must be able to commit to a three-year program and sign a Personal Services Agreement for up to three years.

**Qualified Applicants send resume and cover letter to:**

**ROSELYN BARRANDA, Human Resources Recruiter  
Fox Television Stations, 205 East 67 Street  
New York, New York 10021**

## **WNYW FOX 5 & WWOR MY 9 RECRUITMENT INITIATIVES – ORGANIZATIONS**

In addition to sending out job opportunity notices, the Human Resources department and other management staff participate in local and national conferences sponsored by minority and/or women's organizations. During the review period, such events included:

- The National Association for Hispanic Journalists – Annual Convention and Job Expo
- The National Association for Black Journalists – Annual Convention and Job Expo
- The National Association for Asian Journalists – Annual Convention and job Fair
- The South Asian Journalists Association – Annual Conference and Job Fair
- The National Black Media Coalition – Participated in their annual convention and sponsored students to attend conference
- Emma Bowen Foundation for Minority Interest in Media – The Stations are involved in helping to fund a job and development program with the foundation. The Sr. V.P. of Human Resources for Fox Television Stations is on the Board of Directors. As a result of WNYW & WWOR's participation as a Media Partner in the program, many students have obtained training and staff jobs
- International Radio & Television Society – IRTS – Manned job booths at their annual event and discussed job opportunities and training programs
- American Advertising Federation Recruiting Expo – Manned job booths and discussed job opportunities and training programs

## **WNYW FOX 5 & WWOR MY 9 RECRUITMENT EDUCATIONAL INSTITUTIONS – STUDENT INTERNSHIPS MENTORING PROGRAMS**

### **Recruitment: Colleges & Universities**

WNYW and WWOR provided internships to 26 students for college credit during the semesters from Spring 2005 through Fall 2005. The students interned in News, Sports, Good Day New York, Sales and Traffic. The interns included students from Hofstra University, Hunter College, Brooklyn College, St. John's University, Middlesex County College, New York University, Indiana University, Howard University, Northwestern University, Kean University, Pace University, Clark Atlanta University, Rutgers University, City College, Marymount Manhattan College, Montclair State University, Marist College, Stonybrook, William Paterson University and Mercy .

News Corporation is a national sponsor of *Groundhog Job Shadow Day*.

WNYW & WWOR participated in the program by hosting students to shadow broadcasting professionals in major departments of the stations. News packages of the students were aired on FOX-5's Good Day New York program.

In addition to sending out job/intern opportunities, the Stations also participate regularly in career and job fairs at colleges and universities. Examples of such events during the period above include:

- CUNY Career Fair Graduate Center – The Stations manned a booth and interviewed students interested in job and intern opportunities from all NYC CUNY Schools
- Columbia University – The Stations participated in the annual job fair at the University and interviewed students regarding job and intern opportunities
- New York University – Fox Television Stations set up a fellowship program with NYU, providing scholarships and funding for programs to allow students to enhance opportunities with film and education
- 3 College Consortium Job Fair – The stations manned a booth and interviewed students in job and intern opportunities from the College of Mt. St. Vincent, Concordia College and College of New Rochelle.

To Whom It May Concern:

Over the past several years, FOX 5/WNYW and WWOR/UPN 9 has been conducting an Internship Program for college Juniors and Seniors majoring in Broadcast Communications and/or Journalism, as well as other areas. Individuals have the opportunity to learn from trained professionals in the following departments:

- Sales
- Newsroom\*
- News Library/Research\*
- "Good Day New York"
- Community Affairs
- Sports\*\*

Students must be able to receive college credit in order to be eligible for the program and must be able to intern at a minimum of 3 days per week at 7.5 hours per day. Please note that morning, evening and weekend schedules are available for students interested in internships in the Newsroom.

In addition, the Internship Program offers hands on training with experts in the various fields of broadcasting, access to staff employment opportunities pending availability and qualifications and a \$5.00 per day travel stipend.

We request that students apply by forwarding a resume with a cover letter stating interest in the Internship Program and indicating a preference for any of the departments listed to the above address.

If further information is needed, please feel free to contact me.

Sincerely,

Roselyn T. Barranda

\* available at both NY & NJ locations

\*\*available in NJ only



## **NEWS**

Learn the daily operations involved in producing and putting together the News programs:

- Learn how to provide input and research for News stories and future News planning through the use of wire services.
- Some location shooting to observe reporting and electronic newsgathering.
- Learn importance of phone calls and how to handle a myriad of problems with viewers, news sources and correspondence.

## **NEWSROOM LIBRARY/RESEARCH**

Learn record-keeping and archiving for various footage requests and b-roll for the News programs:

- Learn how reporters & production staff research and validate stories for daily newscasts.
- Learn how long-range research is planned for special reports, news documentaries and specials.
- Observe videotape rundowns, sound bites, and b-roll screened for use in reporter and producer packages.
- Assist with logging tapes, scripts commentaries and preparation for breaking news events, etc.

## **SALES**

Learn to read and understand ratings and marketing strategies:

- Learn how Sales staff handles avail requests, orders, specials and movie listings.
- Review contracts and process sales work orders, pre-emptions and makegoods.
- Use computer for research and updating clients' lists.
- Learn Traffic and Sales service procedures in relay traffic instructions.
- Contact agencies and rep offices regarding commercial running time.
- Learn how sales presentations are made.

## **GOOD DAY NEW YORK**

Assist Production Staff with all aspects of Production:

- Help research stories, locations, celebrities, politicians and current newsmakers in the metropolitan area.
- Attend daily staff meetings and assist producers with daily tasks.
- Assist with logging tapes, scripts commentaries and preparation for breaking news events, etc.
- Handle heavy viewer phone calls and correspondence.

## **SPORTS**

\*available in NJ office only

Learn the preparation of sports segments from start to finish, while working under deadlines:

- Monitor and log sporting events to gather highlights, collect scores from sports wires, research sports stories and find file tape.
- Assist with phones, handling viewer and general calls.
- Assist sports producer and anchor in the production of sports segments for newscasts.

## WNYW FOX 5/WWOR MY 9 – RECRUITMENT SOURCE LIST

Foundation for Minority Interests in  
Media, Inc.  
825 Seventh Avenue  
New York, NY 10019  
Kerri Williams  
212-456-1992/3

International Radio & Television  
Society, Inc.  
420 Lexington Avenue  
New York, NY 10170  
212-867-6650

New York Women in Cable  
Job Information Service  
P.O. Box 3630  
Grand Central Station  
New York, NY 10163

The Cutting Edge, Inc.  
695 West 7<sup>th</sup> Street  
Plainfield, NJ 07060  
Ray Blanco  
908-769-3250

Association of Hispanic Arts, Inc.  
173 East 116<sup>th</sup> Street  
New York, NY 10029  
212-860-5445

New York State  
Dept. of Labor  
Employment Relations Center  
One Main Street  
Brooklyn, NY 11201

New York Dep. Of Commerce  
& Economic Development  
Minority & Women's Division  
1515 Broadway, NYC 10036  
212-827-6200

ASPIRA  
470 Seventh Avenue  
New York, NY 10018

Congress of Racial Equality  
Job Bank  
30 Cooper Square  
New York, NY 10003

National Urban League, Inc.  
500 East 62<sup>nd</sup> Street  
New York, NY 10021

Flatbush Development Corporation  
1035 Flatbush Avenue  
Brooklyn, NY 11226  
718-856-4600

American Indian Comm. House  
842 Broadway, 8<sup>th</sup> Floor  
New York, NY 10003  
Rudy Martin  
212-598-0100

American Women in Radio & TV  
521 Fifth Avenue  
New York, NY 10175  
Sarah  
212-752-7510

Center for Media Arts  
226 West 26<sup>th</sup> Street  
New York, NY 10001  
Ms. Jones  
212-807-6670

Chinatown Planning Council  
Asian American Employment Ctr  
13 Elizabeth Street, 2<sup>nd</sup> Floor  
Gene Kwok  
212-995-0980

Hispanic Labor Committee  
Central Labor Council AFL-CIO  
1950 Third Avenue  
New York, NY 10029  
212-996-9222

Just One Break, Inc.

373 Park Avenue South  
New York, NY 10016  
John P. Carusio, Mgr  
212-725-2500 fax 212-213-6791

Estrella  
Enrique Escobar, Exec. Prod.  
316 East 53<sup>rd</sup> Street  
New York, NY 10022

National Academy of TV Arts and  
Sciences  
110 West 57<sup>th</sup> Street  
New York, NY 10019

The National Hispanic Academy of  
Media Arts and Sciences  
833 Madison Avenue  
Suite 3B  
New York, NY 10021

Asociaciones Dominicanas, Inc.  
1627 Broadway, 3<sup>rd</sup> Floor  
New York, NY 10019  
212-247-2929

National Black MBA Accoc. Inc.  
National Office  
180 North Michigan Avenue  
Chicago, IL 60601  
Antoinette Malveau, COO  
312-236-BMBA – Fax 312-236-4131

National Black Media Coalition  
516 U Street, NW  
Washington, DC 20001  
Eleanor Padette  
202-387-8155

The Epilepsy Institute  
257 Park Avenue South  
New York, NY 10010  
212-677-8550

Harriet Sky  
Association on American  
Indian Affairs  
245 Fifth Avenue – Suite 1801  
New York, NY 10016  
212-689-8720

Black Citizens for Fair Media

1727 Amsterdam Avenue  
New York, NY 10031  
Mary Ginnis  
212-650-5326

National Puerto Rican Forum  
31 East 32<sup>nd</sup> Street  
Bronx, NY 10455  
Awailda Sanchez  
718-685-2311

Federation of the Handicapped  
211 West 14<sup>th</sup> Street, 3<sup>rd</sup> Floor  
New York, NY 10011  
Connie Passerella  
212-727-4200

New York Urban League  
218 West 136<sup>th</sup> Street  
New York, NY 10018  
Denise Lewis  
212-730-5200

Urban League of Essex County  
2 Williams Street  
Newark, NJ 07102  
Gwendolyn Gibbs  
201-733-9528

Department of the Aging  
Employment Unit  
2 Lafayette Street, 8<sup>th</sup> Floor  
New York, NY 10017  
Jean Marie Weber  
212-985-0980

Special Advisor to the Mayor  
For Hispanic Affairs  
52 Chambers Street, Rm 318  
New York, NY 10017

Newsday  
235 Pinelawn Road  
Melville, NY 11747-4250  
516-843-2850 fax 516-843-2953

The Advertising People  
331 Main Street  
P.O. 91TCB  
West Orange, NJ 07052  
Ray Villeda  
201-751-0699 fax 201-235-1458

National Assoc. of Hispanic  
Journalist  
1000 National Press Building  
Washington, DC 20045  
Marco Votero  
718-476-5960

Hispanic Labor Committee  
1950 Third Avenue, 3<sup>rd</sup> Floor  
New York, NY 10029  
212-966-9222

National Council of LaRosa  
111 19<sup>th</sup> Street, NW  
Washington, DC 20036

Jewish Vocational Services  
111 Prospect Street  
East Orange, NJ 07017

Hispanic Women's Center  
84 Williams Street, Floor 15  
New York, NY 10038-4601

N.A.B. Employment Clearing House  
1771 N. Street, NW  
Washington, DC 20036

Women's Rights Information Center  
108 West Palisade  
Englewood, NJ 07631

Puerto Rican Congress of NJ  
515 South Broad Street  
Trenton, NJ 08611

National Assoc. of Black Journalist  
3100 Taliaferro Hall  
College Park, MD 20742-7717

Garden State Assoc. of Black Journalist  
11 Spring Street  
Freehold, NJ 07728-1843

Puerto Rican Action Board  
P.O. Box 240  
New Brunswick, NJ 08901

Hispanic Multi-Purpose Center  
911 East 23<sup>rd</sup> Street  
Paterson, NJ 07513

Congressman Robert Menendez  
911 Bergen Avenue, 2<sup>nd</sup> Floor  
Jersey City, NJ 07306

Urban League – Bergen County  
106 W. Palisade Avenue  
Englewood, NJ 07631

North Hudson Comm. Action Corp.  
5301 Broadway  
West New York, NJ 07093-2622  
Maria Failla

African American Women's Network  
15 Eddy Lane  
Cherry Hill, NJ 08034

National Hispanic Business Ctr  
P.O. Box 311  
Northfield, NJ 08225

The Hispanic Institute  
17 Arcadian Avenue, Suite 202  
Paramus, NJ 07652

NJ State Hispanic/American  
Chamber  
P.O. Box 1277  
Perth Amboy, NY 08862

Urban League of Hudson County  
777 Bergen Avenue  
Jersey City, NJ 07306

NAMIC  
331 West 57<sup>th</sup> Street  
Box 139  
New York, NY 10019

Archdiocese of Newark  
Office of Communications  
P.O. 9500  
Newark, NJ 07104-9500

New Jersey Broadcasters  
Association  
348 Applegarth Road  
Cranbury, NJ 08512

La Salud Hispana  
40 North Van Brunt Street, Suite 3  
Englewood, NJ 07631

Hudson County YWCA  
270 Fairmount Avenue  
Jersey City, NJ 07306

York Street Project  
89 York Street  
Jersey City, NJ 07302-3812

YMWCA of Newark and Vicinity  
600 Broad Street  
Newark, NJ 07102

NAACP of Rahway  
1627 Columbus Place  
Rahway, NJ 07065

NAACP of Paterson  
224 Martin Luther King, Jr. Highway  
Paterson, NJ 07501

Tri-City Peoples Corporation  
675 South 19<sup>th</sup> Street  
Newark, NJ 07103

East NY Tap Center #2  
297 Dean Street  
Brooklyn, NY 11201  
Boris  
718-643-5373

Job Tap Center #5  
719 East 149<sup>th</sup> Street  
Bronx, NY 10455  
Rodolfo Colon  
718-585-2600

Job Tap Center #8  
Community Corporation Bldg.  
105 East 106<sup>th</sup> Street  
New York, NY 10029  
212-427-0500

Yeshiva University  
500 West 185<sup>th</sup> Street

New York, NY 10033  
Naomi Kapp  
212-960-5400

Knesis Israel  
3001 Nautilus Avenue  
Brooklyn, NY 11224  
Mr. Weiss  
718-372-1688

Martin de Porres Comm. Service Ctr  
4-25 Astoria Blvd.  
Astoria, NY 11102  
Thomas Buckingham  
718-726-2626

Film/Video Arts  
817 Broadway  
New York, NY 10003  
David Parker  
212-673-9361

Promesa  
1776 Clay Avenue  
Bronx, NY 10457  
Martin Regles  
718-299-1100

Northwest Bronx Coalition  
103 East 196<sup>th</sup> Street  
Bronx, NY 10468  
Angie Morales  
718-584-0515

Philippine New York Junior Chamber of  
Commerce (JAYCEES), Inc.  
P.O. Box 634  
Grand Central Station  
New York, NY 10163

Filipino Young Professionals  
Vladimir Manuel  
718-762-8065

National Association of Asian America  
Professionals  
Knickerbocker Station  
P.O. Box 772  
New York, NY 10002

Vocational Foundation  
902 Broadway, 15<sup>th</sup> Floor

New York, NY 10010  
Rebecca Taylor  
212-777-0700  
NYS. Dept. of Commerce  
Minority & Women's Business Dev.  
1515 Broadway, 51<sup>st</sup> Floor  
New York, NY 10036  
Angela Camera  
212-827-6182

Transitional Services for NY, Inc.  
C/o Adult Community Center  
147-32 Archer Avenue  
Jamaica, NY 11435  
Robert Gardner  
718-526-6060

# Recruitment Reconciliation Form

<p><b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT</p> <p><b>Phone #:</b></p> <p><b>Address:</b></p> <p><b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043</p>	0
<p><b>Name:</b> COLLEGE OF MT. ST. VINCENT</p> <p><b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES &amp; INTERNSHIPS</p> <p><b>Phone #:</b></p> <p><b>Address:</b> 6301 RIVERDALE AVENUE</p> <p><b>C/St/Zip:</b> RIVERDALE, NY 10471</p>	0
<p><b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY</p> <p><b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER</p> <p><b>Phone #:</b></p> <p><b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY</p> <p><b>C/St/Zip:</b> NEW YORK, NY</p>	0
<p><b>Name:</b> BARUCH COLLEGE</p> <p><b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR</p> <p><b>Phone #:</b></p> <p><b>Address:</b> ONE BARUCH WAY</p> <p><b>C/St/Zip:</b> NEW YORK, NY 10010</p>	0



# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATIONS**

**WWOR-TV**  
**Secaucus, NJ**

**JOB TITLE:**

**COMMERCIAL COPY COORDINATOR**

**RESPONSIBILITIES:**

Responsible for the assignment of all commercial copy to the corresponding sales orders; Daily upkeep of all commercial and billboard instructions and files; Manage incoming mail and faxes for new and revised traffic instructions and incoming tapes; Heavy phone contact with sales personnel and advertising agencies; Continuity and screening of all controversial and children commercial spots; manage and maintain tape library; Manage and maintain house number inventory system, dub lists, purge lists and numbering of commercial and miscellaneous spots; Work order forms for barter make goods; Run logging summaries for all key events to double check correct copy is assigned, day-of-air changes in Master Control; Produce billboards; Interact with Master Control and engineers on all traffic copy issues and discrepancies; Backup to downloading and printing final logs.

**REQUIREMENTS:**

Must be able to work with detail and deadlines; Encoda experience a plus; Ability to communicate and articulate with upper management.

**CONTACT:**

Roselyn Barranda  
Human Resources/CC  
205 East 67<sup>th</sup> Street  
New York, NY 10021

**POSTED:**

2/9/06

**DIVISION:**

(4) APPLICATION DISPO

A - Interviewed, no σ

B - Interviewed, offer

C - Interviewed, offer

D - Not interviewed, :

(3) REFERRAL CODE

ADV	- Media Advertisement
COL	- Educational Institution
COM	- Minority & Women's Organizations
EE	- Employee Referral
TRD	- Trade School
JBP	- Internal Job Posting
JBL	- Job ListnerWebsite

(2) EEO JOB CATEGORY

001 - Officials & Manager	006 - Craft Worker
002 - Professional	007 - Operative
003 - Technician	008 - Laborer
004 - Sales	009 - Service Worker
005 - Office & Clerical	

(1) RACE IDENTIFICATION

1 - White  
2 - Black  
3 - Hispanic  
4 - Asian/Pacific Islander  
5 - Am Indian/Alaskan Native

[illegible]

# Recruitment Reconciliation Form

**Station:** WWOR

**Date Position Filled:** 2/2006

**Position/Job Title:** COMMERCIAL COPY COORDINATOR

**Job Classification:** 5

**Recruitment Source<sup>1</sup>:** INTERNAL POSTING

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 8

<b>Referral Sources<sup>2</sup></b>	<b>No. of Interviewees</b>
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	1
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	6
<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> MEL KARAM <b>Phone #:</b> 212-452-3808 <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	1

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# Recruitment Reconciliation Form

<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0

# Recruitment Reconciliation Form

<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0
<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0
<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0
<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ	

# Recruitment Reconciliation Form

<b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV <b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0

# Recruitment Reconciliation Form

<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0
<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0
<b>Name:</b> MONTCLAIR STATE UNIVERSITY	

# Recruitment Reconciliation Form

<b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043	0
<b>Name:</b> COLLEGE OF MT. ST. VINCENT <b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES & INTERNSHIPS <b>Phone #:</b> <b>Address:</b> 6301 RIVERDALE AVENUE <b>C/St/Zip:</b> RIVERDALE, NY 10471	0
<b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER <b>Phone #:</b> <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY <b>C/St/Zip:</b> NEW YORK, NY	0
<b>Name:</b> BARUCH COLLEGE <b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR <b>Phone #:</b> <b>Address:</b> ONE BARUCH WAY <b>C/St/Zip:</b> NEW YORK, NY 10010	0



# **FOX OPPORTUNITIES**

## **FOX 5/WNYW-TV**

### **JOB TITLE:**

**SALES ASSISTANT (2)**

### **RESPONSIBILITIES:**

Primary responsibilities are to assist 2 or 3 Account Executives in the Sales Department; Responsible for maintaining account files, processing orders, revisions and cancellations; Act as a liaison between Account Executives, agency buyers, reps and clients; Filing, answering phones, and general administrative work; Other duties as assigned.

### **REQUIREMENTS:**

Knowledge of DDS Software; Knowledge of Microsoft Word and Microsoft Excel desired; Must be able to calculate figures and prioritize; Excellent organizational and communication skills; Ability to work well under pressure and be a "team player;" College degree preferred; 1-2 years office or related experience required.

### **CONTACT:**

Roselyn Barranda  
Human Resources Dept./SA  
205 East 67<sup>th</sup> Street  
New York, NY 10021

### **POSTED:**

12/9/05

**AFFIR**      **ACTIVE ACTION PLAN \***      **APPLICANT FLOW**      **ATA**

**JOB TITLE:** SALES ASSISTANT

**DIVISION:**

- | (1) RACE IDENTIFICATION      | (2) EEO JOB CATEGORY      | (3) REFERRAL CODE                      | (4) APPLICATION DISPO     |
|------------------------------|---------------------------|--|---------------------------|
| 1 - White                    | 001 - Officials & Manager | ADV - Media Advertisement              | A - Interviewed, no offer |
| 2 - Black                    | 002 - Professional        | COL - Educational Institution          | B - Interviewed, offer    |
| 3 - Hispanic                 | 003 - Technician          | COM - Minority & Women's Organizations | C - Interviewed, offer    |
| 4 - Asian/Pacific Islander   | 004 - Sales               | EE - Employee Referral                 | D - Not interviewed ;     |
| 5 - Am Indian/Alaskan Native | 005 - Office & Clerical   | TRD - Trade School                     |                           |
|                              |                           | JBP - Internal Job Posting             |                           |
|                              |                           | JBL - Job LineWebsite                  |                           |

[illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 12/05

**Position/Job Title:** SALES ASSISTANT

**Job Classification:** 5

**Recruitment Source<sup>1</sup>:** INTERNAL CANDIDATE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 13

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	12
<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> <b>Phone #:</b> 212-452-3808 <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	0

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# Recruitment Reconciliation Form

<b>Name:</b> NEW YORK WOMEN IN COMMUNICATION <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	1
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0

# Recruitment Reconciliation Form

<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0
<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0
<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0
<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ	

# Recruitment Reconciliation Form

<b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV <b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0

# Recruitment Reconciliation Form

<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0
<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0
<b>Name:</b> MONTCLAIR STATE UNIVERSITY	

# Recruitment Reconciliation Form

<b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043	0
<b>Name:</b> COLLEGE OF MT. ST. VINCENT <b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES & INTERNSHIPS <b>Phone #:</b> <b>Address:</b> 6301 RIVERDALE AVENUE <b>C/St/Zip:</b> RIVERDALE, NY 10471	0
<b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER <b>Phone #:</b> <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY <b>C/St/Zip:</b> NEW YORK, NY	0
<b>Name:</b> BARUCH COLLEGE <b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR <b>Phone #:</b> <b>Address:</b> ONE BARUCH WAY <b>C/St/Zip:</b> NEW YORK, NY 10010	0



# **FOX OPPORTUNITIES**

**WNYW / FOX 5, New York**

**JOB TITLE:**

**PUBLIC AFFAIRS COORDINATOR**

**RESPONSIBILITIES:**

Compile and provide Quarterly Issues and Programs report, New Jersey and Long Island Reports, Children's Educational Programs Report (Form 398) and other reports as assigned; Coordinate on-going media workshops for non-profit organizations and leadership forums; Maintain and oversee station's FCC Public File; Coordinate public service campaigns; Screen, log, "foxify," schedule and maintain PSA inventory; Coordinate appearance of station talent at key events; Compile and maintain various mailing lists of key organizations in the tri-state area; Respond to public inquiries through correspondence, e-mails and phone calls; Provide administrative support for Public Affairs consultant; Additional duties as required.

**REQUIREMENTS:**

2-3 years broadcast experience a plus; Post production experience preferred; Candidate must be detail-oriented and a self-starter; Must like working with a diverse community; College graduate with a broadcast background preferred; Microsoft Word and Excel a must; Writing skills more than a plus.

**CONTACT:**

Roselyn Barranda  
Human Resources/CA  
205 East 67<sup>th</sup> Street  
New York, NY 10021

**POSTED:**

10/26/05

**AFFIRMATIVE ACTION PLAN \* APPLICANT FLOW E**

**JOB TITLE: PUBLIC AFFAIRS COORDINATOR - 10/2005**

**DIVISION:**

(1) RACE IDENTIFICATION

1 - white

## 2 - Black

3 - Hispanic

4 - Asian/Pacific Islander

5 - Am Indian/Alaskan Native

(2) EEO JOB CATEGORY

001 - Officials &amp; Manager

002 - Professional

003 - Technician

004 - Sales

005 - Office &amp; Clerical

(3) REFERRAL CODE

ADV - Media Advertisement

COL - Educational Institution

COM - Minority &amp; Women's Organizations

### EE - Employee Referral

TRD - Trade School

JAP - Internal Job Posting

**JBL - Job Line Website**

(4) APPLICATION DISPO

A - Interviewed, no o

**B - Interviewed, offer**

C - Interviewed, offer

D - Not interviewed. :

[illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 10/2005

**Position/Job Title:** PUBLIC AFFAIRS COORDINATOR

**Job Classification:** 2

**Recruitment Source<sup>1</sup>:** INTERNAL CANDIDATE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 16

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	1
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	15
<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# Recruitment Reconciliation Form

<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0
<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0

# Recruitment Reconciliation Form

<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0
<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0
<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ <b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV	

# Recruitment Reconciliation Form

<b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0
<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0

# Recruitment Reconciliation Form

<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0
<b>Name:</b> MONTCLAIR STATE UNIVERSITY <b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043	0
<b>Name:</b> COLLEGE OF MT. ST. VINCENT	

# Recruitment Reconciliation Form

<b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES & INTERNSHIPS <b>Phone #:</b> <b>Address:</b> 6301 RIVERDALE AVENUE <b>C/St/Zip:</b> RIVERDALE, NY 10471	0
<b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER <b>Phone #:</b> <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY <b>C/St/Zip:</b> NEW YORK, NY	0
<b>Name:</b> BARUCH COLLEGE <b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR <b>Phone #:</b> <b>Address:</b> ONE BARUCH WAY <b>C/St/Zip:</b> NEW YORK, NY 10010	0



# **FOX OPPORTUNITIES**

WNYW / FOX 5, New York

**JOB TITLE:** PHOTOGRAPHER/EDITOR (3 positions)

**RESPONSIBILITIES:** Edit and set up live shots for news stories, special events, and sports as assigned by the News department; Operate live microwave ENG vans and ENG cameras; Must be familiar with linear and non-linear edit systems; Operate station owned vehicles, two way radio system; Microwave/satellite transmitters and receivers for the transmission and reception of news stories as directed by the News department; Must thoroughly understand the use of lighting, photographic, audio and video techniques as required for EFP/ENG productions.

**REQUIREMENTS:** College degree or equivalent in journalism or broadcasting; Minimum of three years experience as photographer/editor in a major market; Knowledge of journalism and production techniques; Familiar with the operation of Beta SP decks, Avid non-linear system; Proven record of dependability, good judgement and decision making skills and the ability to consistently meet stringent deadlines; Ability to lift heavy objects, climb stairs, walk backwards and work outdoors; Must be a team player and possess skills to work as a cohesive member of the department; Clean drivers license a must.

**CONTACT:** Iris Sierra  
Human Resources/PE  
205 East 67<sup>th</sup> Street  
New York, NY 10021

**POSTED:** 10/10/2005

**DIVISION:**

**JOB TITLE:** PHOTOGRAPHER/EDITOR - 3 positions

:1) RACE IDENTIFICATION

အမျိုးမျိုး - ၁

## 2. Black

### 3 - Hispanic

4 - Asian/Pacific Islander

5 - 5m. Indian/Alaskan Native

(2) EEO JOB CATEGORY

001 - Officials &amp; Manager

002 - Professional

003 - Technician

004 - Sales

005 - Office &amp; Clerical

006 - Craft Worker

007 - Operative

008 - Laborer

009 - Service Worker

(3) REFERRAL CODE

**ADV - Media Advertisement**

COL - Educational Institution

COM - Minority &amp; Women's Organizations

EE - Employee Referral

TPD - Trade School

**ଉପରୋକ୍ତ ଖାଲି ଜଗାଇବା ପାଇଁ**

**WebSite**

#### (4) APPLICATION DISPO

A - Interviewed: no a:

B - Interviewed after

© International Office

[illegible][illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 9/2005

**Position/Job Title:** PHOTOGRAPHER/EDITOR (3 positions)

**Job Classification:** 3

**Recruitment Source<sup>1</sup>:** INTERNAL CANDIDATE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 10

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	9
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	
<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> DONNA BIGLIN <b>Phone #:</b> 212-452-3808 <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	1

<sup>1</sup> **Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup> **Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# Recruitment Reconciliation Form

<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0

# Recruitment Reconciliation Form

<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0
<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0
<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0

# Recruitment Reconciliation Form

<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ <b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV <b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772	0

# Recruitment Reconciliation Form

<b>C/St/Zip:</b> NEW YORK, NY 10002	
<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0
<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0

# Recruitment Reconciliation Form

<p><b>Name:</b> MONTCLAIR STATE UNIVERSITY  <b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT  <b>Phone #:</b>  <b>Address:</b>  <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043</p>	<p>0</p>
<p><b>Name:</b> COLLEGE OF MT. ST. VINCENT  <b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES &amp; INTERNSHIPS  <b>Phone #:</b>  <b>Address:</b> 6301 RIVERDALE AVENUE  <b>C/St/Zip:</b> RIVERDALE, NY 10471</p>	<p>0</p>
<p><b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY  <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER  <b>Phone #:</b>  <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY  <b>C/St/Zip:</b> NEW YORK, NY</p>	<p>0</p>
<p><b>Name:</b> BARUCH COLLEGE  <b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR  <b>Phone #:</b>  <b>Address:</b> ONE BARUCH WAY  <b>C/St/Zip:</b> NEW YORK, NY 10010</p>	<p>0</p>



# **FOX OPPORTUNITIES**

## **FOX 5 / WNYW-TV** **New York**

**JOB TITLE:**

**WRITER**

**RESPONSIBILITIES:**

Writing for fast paced, high story count, local live newscasts, including lead-ins, voice-overs and anchor tracks; Copy editing and/or line producing experience a major plus.

**REQUIREMENTS:**

Individual must have 3 years experience writing for a news show in a major market; Must be creative and work well under pressure; Must be a team player; Must be able to work flexible hours and days.

**CONTACT:**

Iris Sierra  
Human Resources  
212-452-5700

**POSTED:**

9/16/05

# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATIONS**

### **WNYW / FOX 5, New York**

**JOB TITLE:** NEWS PRODUCER

**RESPONSIBILITIES:** Creating rundown and line producing daily, one hour, fast-paced, local live news shows; Supervising staff of writers, copy editor and production assistants.

**REQUIREMENTS:** Must have 5 years experience producing a news show in a major market; New York City experience a plus; Must be able to work weekends and overnights; Excellent people and communication skills needed and must work well in deadline environment.

**CONTACT:** Iris Sierra  
Human Resources  
212-452-5700

**POSTED:** 9/22/05

**JOB TITLE:** PRODUCER/WRITER - 2 positions

DIVISION: WNYW

(1) RACE IDENTIFICATION

- 1 - White  
2 - Black  
3 - Hispanic  
4 - Asian/Pacific Islander  
5 - Am. Indian/Alaskan Native

## (2) EEO JOB CATEGORY

- 001 - Officials & Manager  
002 - Professional  
003 - Technician  
004 - Sales  
005 - Office & Clerical  
006 - Craft Worker  
007 - Operative  
008 - Laborer  
009 - Service Worker

## (3) REFERRAL CODE

- ADV - Media Advertisement  
COL - Educational Institution  
COM - Minority & Women's Organizations  
EE - Employee Referral  
TRD - Trade School  
JBP - Internal Job Posting  
JSL - Job Line/Website

#### (4) APPLICATION DISPOSITION

- A - Interviewed, no offer  
B - Interviewed, offer extended & hired  
C - Interviewed, offer extended & rejected  
D - Not interviewed, application filed

[illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 9/2005

**Position/Job Title:** PRODUCER/WRITER – 2 positions

**Job Classification:** 2

**Recruitment Source<sup>1</sup>:** EMPLOYEE REFERRAL; JOB LINE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 9

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	7
<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> LISA CABRERA, ERNIA ANASTOS <b>Phone #:</b> 212-452-3808 <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	2

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# Recruitment Reconciliation Form

<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0

# Recruitment Reconciliation Form

<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0
<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0
<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0
<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ	

# Recruitment Reconciliation Form

<b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV <b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0

# Recruitment Reconciliation Form

<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0
<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0
<b>Name:</b> MONTCLAIR STATE UNIVERSITY	



# Recruitment Reconciliation Form

<b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043	0
<b>Name:</b> COLLEGE OF MT. ST. VINCENT <b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES & INTERNSHIPS <b>Phone #:</b> <b>Address:</b> 6301 RIVERDALE AVENUE <b>C/St/Zip:</b> RIVERDALE, NY 10471	0
<b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER <b>Phone #:</b> <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY <b>C/St/Zip:</b> NEW YORK, NY	0
<b>Name:</b> BARUCH COLLEGE <b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR <b>Phone #:</b> <b>Address:</b> ONE BARUCH WAY <b>C/St/Zip:</b> NEW YORK, NY 10010	0

# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATION** **WNYW – NEW YORK**

**JOB TITLE:** **ELECTRICIAN (Local 3)**

**RESPONSIBILITIES:** Perform skilled duties in the installation and maintenance of facility-related electrical equipment including installing dedicated outlets and light fixtures; Diagnose electrical and mechanical malfunctions and determine and perform corrective action; Demonstrated ability to work collaboratively with team members

**REQUIREMENTS:** Vocational degree in industrial electrical maintenance, electrical technology or applicable course of study; Journeyman/Maintenance Electrician's License required; Five years experience as an Electrician preferred; Ability to follow through on projects and meet deadlines; Proven ability to work in a team based environment; Ability to handle multi-tasking environment

**CONTACT:** Iris Sierra  
Human Resources  
212-452-5700

**POSTED:** 2/2005

DIVISION: WNYW

**JOB TITLE:** ELECTRICIAN - 2/2005

(1) RACE IDENTIFICATION

1 - White

## 2 - Black

### 3 - Hispanic

4 - Asian/Pacific Islander

5 - Am Indian/Alaskan Native

(2) EEO JOB CATEGORY

001 - Officials &amp; Manager

002 - Professional

003 - Technician

004 - Sales

005 - Office &amp; Clerical

006 - Craft Worker

007 - Operative

008 - Laborer

009 - Service Worker

(3) REFERRAL CODE

ADV - Media Advertisement

COL - Educational Institution

COM - Minority &amp; Women's Organizations

EE - Employee Referral

TRD - Trade School

JBP - Internal Job Posting

**JBL - Job Line/Website**

#### (4) APPLICATION DISPOSITION

A - Interviewed, no offer

B - Interviewed, offer extended &amp; hired

C - Interviewed, offer extended &amp; rejected

**D - Not interviewed, application filed**

[illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 2/2005

**Position/Job Title:** ELECTRICIAN

**Job Classification:** 8

**Recruitment Source<sup>1</sup>:** INTERNAL CANDIDATE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 12

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> LOCAL 30 <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> NEW YORK, NY	12

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATION** **WNYW – NEW YORK**

### **JOB TITLE:**

**ELECTRICIAN (Local 3)**

### **RESPONSIBILITIES:**

Perform skilled duties in the installation and maintenance of facility-related electrical equipment including installing dedicated outlets and light fixtures; Diagnose electrical and mechanical malfunctions and determine and perform corrective action; Demonstrated ability to work collaboratively with team members

### **REQUIREMENTS:**

Vocational degree in industrial electrical maintenance, electrical technology or applicable course of study; Journeyman/Maintenance Electrician's License required; Five years experience as an Electrician preferred; Ability to follow through on projects and meet deadlines; Proven ability to work in a team based environment; Ability to handle multi-tasking environment

### **CONTACT:**

Iris Sierra  
Human Resources  
212-452-5700

### **POSTED:**

8/2004

DIVISION: WNYW

009 - Service worker

IRW - I have 40

D - Not interviewed; application filed

[illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 8/2004

**Position/Job Title:** ELECTRICIAN

**Job Classification:** 6

**Recruitment Source<sup>1</sup>:** LOCAL 3

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 6

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> TRADE <b>Contact Person:</b> LOCAL 3 <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> NEW YORK, NY	6

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATIONS**

### **JOB TITLE:**

**PROMOTIONS PRODUCER**

### **RESPONSIBILITIES:**

Write, produce and edit high quality news and programming promos in a fast-paced environment as directed by department managers; Write and produce topicals when needed; Other promotion duties as assigned.

### **REQUIREMENTS:**

Must have a minimum of 3 years prior television experience in promotion with an emphasis on news; Excellent creative writing skills required; Degree in Communications or related field preferred; Must have good working knowledge of broadcast graphics and equipment; Strong non-linear editing skills required; Must be able to work flexible hours, including nights and weekends; Must demonstrate strong creative writing skills and be able to multi-task; Requires a highly motivated and creative individual capable of working under strict deadlines; Able to work well in a creative team environment.

### **CONTACT:**

Iris Sierra  
Human Resources/PP  
205 East 67<sup>th</sup> Street  
New York, NY 10021

### **POSTED:**

9/16/05





# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 9/2005

**Position/Job Title:** PROMOTIONS PRODUCER

**Job Classification:** 2

**Recruitment Source<sup>1</sup>:** JOB LINE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 22

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	19
<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0

<sup>1</sup> **Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup> **Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# Recruitment Reconciliation Form

<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> GRAEME NEWELL <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	2
<b>Name:</b> MONSTER.COM <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	1
<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0

# Recruitment Reconciliation Form

<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0
<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0
<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ <b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV	

# Recruitment Reconciliation Form

<b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0
<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0

# Recruitment Reconciliation Form

<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0
<b>Name:</b> MONTCLAIR STATE UNIVERSITY <b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043	0
<b>Name:</b> COLLEGE OF MT. ST. VINCENT	

# Recruitment Reconciliation Form

<b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES & INTERNSHIPS <b>Phone #:</b> <b>Address:</b> 6301 RIVERDALE AVENUE <b>C/St/Zip:</b> RIVERDALE, NY 10471	0
<b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER <b>Phone #:</b> <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY <b>C/St/Zip:</b> NEW YORK, NY	0
<b>Name:</b> BARUCH COLLEGE <b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR <b>Phone #:</b> <b>Address:</b> ONE BARUCH WAY <b>C/St/Zip:</b> NEW YORK, NY 10010	0

# **FOX OPPORTUNITIES**

**WNYW / FOX 5, New York**

**JOB TITLE:**

**EDITOR – 2 positions**

**RESPONSIBILITIES:**

Edit news stories, special events, and sports as assigned by the News Department; Must be familiar with linear and non-linear edit systems; Must be able to operate a routing switcher for the purpose of recording various sources (i.e., Pathfire, server outputs, graphics, internet, etc.); Must thoroughly understand the use of lighting, photographic, audio and video techniques as required for EFP/ENG productions.

**REQUIREMENTS:**

College degree or equivalent in journalism or broadcasting; Minimum of three years experience as an editor in a major market; Knowledge of journalism and production techniques; Familiar with the operation of Beta SP decks, Avid newscutter, Adrenaline, Unity2, media manager and archival system; Proven record of dependability, good judgement and decision making skills and the ability to consistently meet stringent deadlines; Must be a team player and possess skills to work as a cohesive member of department.

**CONTACT:**

Iris Sierra  
Human Resources  
212-452-5700

**POSTED:**

9/15/2005



**AFFIRMATIVE ACTION PLAN \* APPLICANT FLOW DATA**

**JOB TITLE:** EDITOR - 2 positions

DIVISION: WNYW

(1) RACE IDENTIFICATION

1 - White

3. *Book*

2 - black

3 - Hispanic

#### 4 - Asian/Pacific Islander

5 - 6m Indian/Alaskan Native

[illegible]

2) EEO JOB CATEGORY

001-Office 3-1000

2007 - Officials & Media

D02 - Professional

003 - Techni

004 - Sales

005 - Office &amp; Clinic==

(3) REFERRAL CODE

ADTV - Media Advertisement

ADV • Media Advertisement

COL - Educational Institution

COM - Minority &amp; Women's Organizations

EE - Employee Referral

TRD - Trade School

153 | [lemonju@lemonju.com](mailto:lemonju@lemonju.com)

**BUNSAH OOR IMITATION - JAR**

**JBL - Job Line/Website**

(4) APPLICATION DISPOSITION

A - Interviewed no offer

Q - Interviewed, no offer

**B - Interviewed, after exte**

C - Interviewed, offer extended

[illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 9/2005

**Position/Job Title:** EDITOR

**Job Classification:** 3

**Recruitment Source<sup>1</sup>:** INTERNAL CANDIDATE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 24

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	11
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	8
<b>Name:</b> WWOR, WTTG, FOX NEWS CHANNEL <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> NEW YORK, NY	5

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# Recruitment Reconciliation Form

<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> <b>Phone #:</b> 212-452-3808 <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0

# Recruitment Reconciliation Form

<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0
<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0
<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0

# Recruitment Reconciliation Form

<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0
<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ <b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV <b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0

# Recruitment Reconciliation Form

<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0
<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0
<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0

# Recruitment Reconciliation Form

<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0
<b>Name:</b> MONTCLAIR STATE UNIVERSITY <b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043	0
<b>Name:</b> COLLEGE OF MT. ST. VINCENT <b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES & INTERNSHIPS <b>Phone #:</b> <b>Address:</b> 6301 RIVERDALE AVENUE <b>C/St/Zip:</b> RIVERDALE, NY 10471	0
<b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER <b>Phone #:</b> <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY <b>C/St/Zip:</b> NEW YORK, NY	0
<b>Name:</b> BARUCH COLLEGE <b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR <b>Phone #:</b> <b>Address:</b> ONE BARUCH WAY <b>C/St/Zip:</b> NEW YORK, NY 10010	0

# **FOX OPPORTUNITIES**

UPN 9 / WWOR-TV  
Secaucus, New Jersey

**JOB TITLE:**

**FACILITIES/MAINTENANCE**

**RESPONSIBILITIES:**

Responsible for maintaining appearance and housekeeping of offices, conference rooms, restrooms and facilities including, trash removal, vacuuming and dusting; Other duties as assigned.

**REQUIREMENTS:**

Individual must be a teamplayer; Able to work flexible hours and days.

**CONTACT:**

Iris Sierra  
Human Resources Department  
212-452-5700

**POSTED:**

9/2005



**DIVISION:**

#### (4) APPLICATION DISPOSITION

(2) EEO JOB CATEGORY

001 - Officials & Manager  
002 - Professional  
003 - Technician  
004 - Sales  
005 - Office & Clerical

006 - Craft Worker  
007 - Operative  
008 - Laborer  
009 - Service Worker

ADV - Media Advertisement  
COL - Educational Institution  
COM - Minority & Women's Organizations  
EE - Employee Referral  
TRD - Trade School  
JEL - Job Line

(4) APPLICATION DISPOSITION

- A - Interviewed, no offer
- B - Interviewed, offer extended & hired
- C - Interviewed, offer extended & rejected
- D - Not interviewed, application filed

[illegible]

# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATIONS**

### **WNYW / FOX 5, New York**

**JOB TITLE:** NEWS ASSISTANT

**RESPONSIBILITIES:** The individual will be responsible for coordinating tapes between writers, producers and editors for packages and show teases; Will assemble scripts for anchors; Assist assignment desk with news gathering; Research news archives for footage requests and b-roll; Other duties as assigned.

**REQUIREMENTS:** Prior experience in a TV newsroom a must; Great attitude and organizational skills required; Must be exceptional team player; Ability to work well under pressure; Must be flexible with hours and days.

**CONTACT:** Roselyn Barranda  
Human Resources  
212-452-5700

**POSTED:** 6/6/05

**DIVISION:** WNYW

(4) APPLICATION DISPOSITION

(2) EEO JOB CATEGORY

006 - Craft Worker

007 - Operative

008 - Laborer

009 - Service Worker

005 - 0000 & 0000

005 - 0000 & 0000

[illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 7/2005

**Position/Job Title:** NEWS ASSISTANT

**Job Classification:** 2

**Recruitment Source<sup>1</sup>:** INTERNAL CANDIDATE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 7

<b>Referral Sources<sup>2</sup></b>	<b>No. of Interviewees</b>
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	5
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	1
<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> SUSAN SULLIVAN (FORMER EMPLOYEE) <b>Phone #:</b> <b>Address:</b> MSNBC <b>C/St/Zip:</b>	1

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# Recruitment Reconciliation Form

<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0

# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATIONS**

### **WNYW / FOX 5, New York**

**JOB TITLE:** NEWS WRITER/PRODUCER (3)

**RESPONSIBILITIES:** Writing/copy editing for one hour and half hour, fast-paced, local live news shows; Fill-in Line Producer on all newscasts; Supervise staff of writers and production assistants.

**REQUIREMENTS:** Must have 5 years experience writing, copy editing or producing a news show in a major market; New York City experience a plus; Must be able to work weekends and overnights; Excellent people and communication skills needed and must work well in deadline environment.

**CONTACT:** Roselyn Barranda  
Human Resources  
212-452-5700

**POSTED:** 5/2005



# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 5/2005

**Position/Job Title:** NEWSWRITER/PRODUCER (3)

**Job Classification:** 2

**Recruitment Source<sup>1</sup>:** JOB LINE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 15

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	1
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	11
<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> SCOTT MATTHEWS, JIM DRISCOLL, RYAN FISHER <b>Phone #:</b> 212-452-3808 <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	3

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.



# Recruitment Reconciliation Form

<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0

# Recruitment Reconciliation Form

<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0
<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0
<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0
<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ	

# Recruitment Reconciliation Form

<b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV <b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0

# Recruitment Reconciliation Form

<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0
<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0
<b>Name:</b> MONTCLAIR STATE UNIVERSITY	

# Recruitment Reconciliation Form

<p><b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT</p> <p><b>Phone #:</b></p> <p><b>Address:</b></p> <p><b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043</p>	0
<p><b>Name:</b> COLLEGE OF MT. ST. VINCENT</p> <p><b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES &amp; INTERNSHIPS</p> <p><b>Phone #:</b></p> <p><b>Address:</b> 6301 RIVERDALE AVENUE</p> <p><b>C/St/Zip:</b> RIVERDALE, NY 10471</p>	0
<p><b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY</p> <p><b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER</p> <p><b>Phone #:</b></p> <p><b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY</p> <p><b>C/St/Zip:</b> NEW YORK, NY</p>	0
<p><b>Name:</b> BARUCH COLLEGE</p> <p><b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR</p> <p><b>Phone #:</b></p> <p><b>Address:</b> ONE BARUCH WAY</p> <p><b>C/St/Zip:</b> NEW YORK, NY 10010</p>	0

# **FOX OPPORTUNITIES**

**WNYW / FOX 5**  
**New York, NY**

**JOB TITLE:** SALES ASSISTANT

**RESPONSIBILITIES:** Primary responsibilities are to assist 2 or 3 Account Executives in the Sales Department; Responsible for maintaining account files, processing orders, revisions and cancellations; Act as a liaison between Account Executives, agency buyers, reps and clients.

**REQUIREMENTS:** Candidate must be proficient in Microsoft Word & Excel software; Excellent phone manner, organizational and communication skills necessary; College degree preferred.

**CONTACT:** Roselyn Barranda  
Human Resources  
212-452-5700

**POSTED:** 4/27/05

DIVISION: WNYW

#### (4) APPLICATION DISPOSITION:

001 - Officials & Manager	006 - Craft Worker
002 - Professional	007 - Operative
003 - Technician	008 - Laborer
004 - Sales	009 - Service Worker
005 - Office & Clerical	
1 - White	
2 - Black	
3 - Hispanic	
4 - Asian/Pacific Islander	
5 - Am. Indian/Alaskan Native	

ADV - Media Advertisement  
COL - Educational Institution  
COM - Minority & Women's Organizations  
EE - Employee Referral  
TRD - Trade School  
JBL - Job Line

#### (4) APPLICATION DISPOSITION:

A - Interviewed, no offer  
B - Interviewed, offer extended & hired  
C - Interviewed, offer extended & rejected  
D - Not interviewed, application filed

[illegible]

# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 4/2005

**Position/Job Title:** SALES ASSISTANT (LOCAL)

**Job Classification:** 5

**Recruitment Source<sup>1</sup>:** JOBLINE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 20

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	16
<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> LIZ PRITCHARD, OZZIE GONZALES, ANDREW FURMAN <b>Phone #:</b> 212-452-3808 <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	3

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.



# Recruitment Reconciliation Form

<b>Name:</b> COLUMBIA SCHOOL OF JOURNALISM <b>Contact Person:</b> MS. CRYSTAL HOWARD <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> New York, NY	0
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> SPOTS AND DOTS <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b>	1
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0

# Recruitment Reconciliation Form

<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0
<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> HOFSTRA UNIVERSITY STUDENT CHAPTER OF NABJ <b>Contact Person:</b> MR. ROBERT GREENE <b>Phone #:</b> <b>Address:</b> 318 DEMPSEY HALL <b>C/St/Zip:</b> HEMPSTEAD, NY 11550	0
<b>Name:</b> NYU CHAPTER OF NABJ <b>Contact Person:</b> MR. DAVID DENT <b>Phone #:</b> <b>Address:</b> 719 BROADWAY, 3 <sup>RD</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10003	0
<b>Name:</b> PENN. STATE ASSOCIATION OF JOURNALISTS FOR DIVERSITY <b>Contact Person:</b> MR. JOSEPH SELDEN <b>Phone #:</b> <b>Address:</b> COLLEGE OF COMMUNICATIONS, 205 CARNEGIE BUILDING <b>C/St/Zip:</b> UNIVERSITY PARK, PA 16802-5101	0

# Recruitment Reconciliation Form

<b>Name:</b> TEMPLE UNIVERSITY CHAPTER OF NABJ <b>Contact Person:</b> PROFESSOR LINN WASHINGTON <b>Phone #:</b> <b>Address:</b> DEPT. OF JOURNALISM, PR & ADVERTISING, 2020 NORTH 13 <sup>TH</sup> STREET <b>C/St/Zip:</b> PHILADELPHIA, PA 19122-6080	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV <b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0
<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0

# Recruitment Reconciliation Form

<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0
<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0
<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0

# Recruitment Reconciliation Form

<b>Name:</b> MONTCLAIR STATE UNIVERSITY <b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043	0
<b>Name:</b> COLLEGE OF MT. ST. VINCENT <b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES & INTERNSHIPS <b>Phone #:</b> <b>Address:</b> 6301 RIVERDALE AVENUE <b>C/St/Zip:</b> RIVERDALE, NY 10471	0
<b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER <b>Phone #:</b> <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY <b>C/St/Zip:</b> NEW YORK, NY	0
<b>Name:</b> BARUCH COLLEGE <b>Contact Person:</b> MS. BARBARA LAMBERT, ASSOC. DIRECTOR <b>Phone #:</b> <b>Address:</b> ONE BARUCH WAY <b>C/St/Zip:</b> NEW YORK, NY 10010	0

# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATIONS**

### **WNYW / FOX 5** **NEW YORK**

**JOB TITLE:** **GRAPHIC DESIGNER (I.A.T.S.E. 794)**

**RESPONSIBILITIES:** Design and produce on-air and print graphics for News, Promotions and Sales departments; Macintosh experience using Adobe Photoshop, Adobe Illustrator, and Adobe After Effects a must. Experience in Quantel Paintbox and Hal a plus.

**REQUIREMENTS:** Degree in design or equivalent preferred; 2-3 years in broadcast design preferred; Team player with strong design and communication skills who can operate in a fast-paced news environment; Must be able to work all shifts and hours.

**CONTACT:** Iris Sierra  
Human Resources  
(212) 452-5700

**POSTED:** 4/27/05

**AFFIRMATIVE ACTION PLAN \* APPLICANT FLOW**

**JOB TITLE:** GRAPHIC DESIGNER - APRIL 2005

DIVISION: WNYW

(1) RACE IDENTIFICATION

1 - White

2 - Black

3 - Hisoic

4 - Asian/Pacific Islander

5 - Am. Indian/Alaskan Native

(2) EEO JOB CATEGORY

001 - Officials &amp; Manager

002 - Professional

003 - Technician

003 - Sales  
004 - Sales

005 - Office &amp; Clerical

006 - Craft Worker

007 - Operative

008 - Laborer

009 - Service Worker

(3) REFERRAL CODE

ADV - Media Advertisement

COL - Educational Institution

COM - Minority &amp; Women's Organizations

EE - Employee Referral

TRD - Trade School

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# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 4/2005

**Position/Job Title:** GRAPHIC DESIGNER

**Job Classification:** 2

**Recruitment Source<sup>1</sup>:** JOB LINE

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 9

<b>Referral Sources<sup>2</sup></b>	<b>No. of Interviewees</b>
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	8
<b>Name:</b> PROMAX & BDA ADVERTISEMENT <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> NEW YORK, NY	1

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.



# Recruitment Reconciliation Form

<b>Name:</b> EMPLOYEE REFERRAL <b>Contact Person:</b> <b>Phone #:</b> 212-452-3808 <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> CENTER FOR MEDIA ARTS <b>Contact Person:</b> MS. JONES <b>Phone #:</b> 212-807-6670 <b>Address:</b> 226 WEST 26 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10001	0
<b>Name:</b> NATIONAL ASSOCIATION OF HISPANIC JOURNALISTS <b>Contact Person:</b> MARCO VOTERO <b>Phone #:</b> 718-476-5960 <b>Address:</b> 1000 NATIONAL PRESS BUILDING <b>C/St/Zip:</b> WASHINGTON, DC 20045	0
<b>Name:</b> NATIONAL ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MR. MATTHEW SCOTT <b>Phone #:</b> <b>Address:</b> P.O. BOX 107, 328 FLATBUSH AVENUE <b>C/St/Zip:</b> BROOKLYN, NJ 11238	0
<b>Name:</b> ADVERTISEMENTS <b>Contact Person:</b> NATIONAL HISPANIC BUSINESS CENTER <b>Phone #:</b> <b>Address:</b> P.O. BOX 311 <b>C/St/Zip:</b> NORTHFIELD, NJ 08225	0
<b>Name:</b> NEW JERSEY BROADCASTERS ASSOCIATION <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 348 APPLGARTH ROAD <b>C/St/Zip:</b> CRANBURY, NJ 08512	0

# Recruitment Reconciliation Form

<b>Name:</b> ASIAN AMERICAN JOURNALISTS ASSOCIATION <b>Contact Person:</b> PRADNYA JOSHI <b>Phone #:</b> <b>Address:</b> 235 PINELAWN ROAD <b>C/St/Zip:</b> MELVILLE, NY 11747	0
<b>Name:</b> ASPIRA <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> 470 SEVENTH AVENUE <b>C/St/Zip:</b> New York, NY 10018	0
<b>Name:</b> GARDEN STATE ASSOCIATION OF BLACK JOURNALISTS <b>Contact Person:</b> MS. LINDA COLES <b>Phone #:</b> <b>Address:</b> 450 SHREWSBURY AVENUE, STE. 250 <b>C/St/Zip:</b> SHREWSBURY, NJ 07702	0
<b>Name:</b> AMERICAN WOMEN IN RADIO & TV <b>Contact Person:</b> MS. DAWN HILL <b>Phone #:</b> <b>Address:</b> AMERICAN URBAN RADIO NETWORKS, 432 PARK AVENUE SOUTH, 14 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10016	0
<b>Name:</b> IRTS FOUNDATION, INC. <b>Contact Person:</b> PATRICK MCCUNE <b>Phone #:</b> <b>Address:</b> ACADEMIC PROGRAMS & COMM., 420 LEXINGTON AVENUE, SUITE 1601 <b>C/St/Zip:</b> NEW YORK, NY 10170	0
<b>Name:</b> FOUNDATION FOR MINORITY INTERESTS IN MEDIA <b>Contact Person:</b> MS. KERRI WILLIAMS <b>Phone #:</b> <b>Address:</b> 825 SEVENTH AVENUE, LOBBY <b>C/St/Zip:</b> NEW YORK, NY 10019	0

# Recruitment Reconciliation Form

<b>Name:</b> NEW YORK STATE DEPT. OF LABOR <b>Contact Person:</b> EMPLOYMENT RELATIONS OFFICE, RAY SIMMONS <b>Phone #:</b> <b>Address:</b> ONE MAIN STREET <b>C/St/Zip:</b> BROOKLYN, NY 11201	0
<b>Name:</b> NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS <b>Contact Person:</b> <b>Phone #:</b> <b>Address:</b> KNICKERBOCKER STATION, P.O. BOX 772 <b>C/St/Zip:</b> NEW YORK, NY 10002	0
<b>Name:</b> NYS DEPT. OF COMMERCE <b>Contact Person:</b> MINORITY & WOMEN'S BUSINESS DEVELOPMENT <b>Phone #:</b> ANGELA CAMERA <b>Address:</b> 1515 BROADWAY, 51 <sup>ST</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036	0
<b>Name:</b> PACE UNIVERSITY, NEW YORK CAMPUS <b>Contact Person:</b> MS. SHANNON PILL <b>Phone #:</b> <b>Address:</b> 41 PARK ROW, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10038	0
<b>Name:</b> NJ CITY UNIVERSITY <b>Contact Person:</b> MR. CHRISTOPHER COFONE, ASST. DIRECTOR <b>Phone #:</b> ACADEMIC CAREER PLAN & PLACEMENT <b>Address:</b> 2039 KENNEDY BOULEVARD <b>C/St/Zip:</b> JERSEY CITY, NJ 07305-1597	0
<b>Name:</b> CUNY NEW YORK <b>Contact Person:</b> MARIA ROSILLO, JOB LOCATION ASSISTANT <b>Phone #:</b> <b>Address:</b> 1114 AVENUE OF AMERICAS, 15 <sup>TH</sup> FLOOR <b>C/St/Zip:</b> NEW YORK, NY 10036-7701	0

# Recruitment Reconciliation Form

<b>Name:</b> HUNTER COLLEGE <b>Contact Person:</b> MS. SUSAN MCCARTY, DIRECTOR <b>Phone #:</b> <b>Address:</b> ROOM 805 EAST <b>C/St/Zip:</b> NEW YORK, NY 10021	0
<b>Name:</b> NJ INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MR. GREGORY MASS, EXEC. DIRECTOR <b>Phone #:</b> <b>Address:</b> UNIVERSITY HEIGHTS <b>C/St/Zip:</b> NEWARK, NJ 07102-1982	0
<b>Name:</b> MONTCLAIR STATE UNIVERSITY <b>Contact Person:</b> MS. JEANNINE PARISI, EMPLOYEE RELATIONS COORDINATOR, CAREER DEVELOPMENT <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> UPPER MONTCLAIR, NJ 07043	0
<b>Name:</b> COLLEGE OF MT. ST. VINCENT <b>Contact Person:</b> MS. LISA GOLDEN, CAREER SERVICES & INTERNSHIPS <b>Phone #:</b> <b>Address:</b> 6301 RIVERDALE AVENUE <b>C/St/Zip:</b> RIVERDALE, NY 10471	0
<b>Name:</b> NEW YORK INSTITUTE OF TECHNOLOGY <b>Contact Person:</b> MS. CHARLENE DEGREGORIA, ASSOCIATE DIRECTOR, CAREER NETWORK CENTER <b>Phone #:</b> <b>Address:</b> INFORMATION HALL, ROOM 230, 1855 BROADWAY <b>C/St/Zip:</b> NEW YORK, NY	0

# **FOX OPPORTUNITIES**

## **WNYW / FOX 5, New York**

### **JOB TITLE:**

**HVAC ENGINEER**

### **RESPONSIBILITIES:**

Operation, maintenance and repair of air conditioning and heating systems, fire prevention equipment including fire and house pumps, standpipes, sprinkler systems, knowledge of Class E fire alarm system, control panel and portable fire extinguishers, compressor banks and cooling tower operations; Supervision of entire HVAC crew including assigning daily work assignments; Work with outside contractors working on HVAC related equipment in the plant; Must have knowledge of water treatment procedures for all closed loop and house water systems.

### **REQUIREMENTS:**

Individual must be certified as an Operating Engineer possessing both Refrigeration and CFC Licenses; Must have either a Fire Safety or Deputy Fire Safety Director certificate issued by the FDNY and standpipe, sprinkler certificates; Other FDNY certificates a plus; Must have at least 3-5 years experience in HVAC plant operation and 2 or more years serving in the position as lead or chief HVAC Eng; Must be able to work flexible hours.

### **CONTACT:**

Iris Sierra  
Human Resources  
212-452-5700

### **POSTED:**

4/2005

DIVISION: WNYW

B - Interviewed, offer extended &amp; hired

B - Interviewed, offer extended &amp; hired

C - Interviewed, offer extended &amp; rejected

D - Not interviewed application filed

מחברת: ד"ר חיה שניידר, מנהלת מחקר, מרכז המחקר והייעוץ למערכת המשפט, משרד המשפטים

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# Recruitment Reconciliation Form

**Station:** WNYW

**Date Position Filled:** 4/2004

**Position/Job Title:** HVAC TECHNICIAN

**Job Classification:** 6

**Recruitment Source<sup>1</sup>:** LOCAL 30

**Contact Person:** ROSELYN BARRANDA

**Address:** 205 East 67<sup>th</sup> Street  
New York, NY 10021

**Phone#:** (212) 452-5700

**Total # of Interviewees:** 9

Referral Sources <sup>2</sup>	No. of Interviewees
<b>Name:</b> INTERNAL JOB POSTING <b>Contact Person:</b> Human Resources <b>Phone #:</b> 212-452-5700 <b>Address:</b> 205 East 67 <sup>th</sup> Street <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> JOB LINE <b>Contact Person:</b> HUMAN RESOURCES <b>Phone #:</b> <b>Address:</b> 205 EAST 67 <sup>TH</sup> STREET <b>C/St/Zip:</b> New York, NY 10021	0
<b>Name:</b> TRADE <b>Contact Person:</b> LOCAL 30 <b>Phone #:</b> <b>Address:</b> <b>C/St/Zip:</b> NEW YORK, NY	9

<sup>1</sup>**Recruitment Source:** Identify by name the source that referred the successful job candidate.

<sup>2</sup>**Referral Sources:** Identify the organization, agency, person(s), etc. that referred the interviewees.

# **FOX OPPORTUNITIES**

## **FOX TELEVISION STATIONS**

### **WNYW / FOX 5, New York**

**JOB TITLE:**

**STAGEHAND**

**RESPONSIBILITIES:**

Perform job tasks including, but not limited to the maintenance, repair, placement and operation of all scenery, props, lighting and other associated equipment as it relates to the production of television programs.

**REQUIREMENTS:**

3-5 years experience working in a television studio environment; Candidate must be skilled in carpentry and be well versed in studio and remote lighting and electric; Handling of scenery and propping; Rigging experience a plus; Must be able to work flexible hours, nights and weekends.

**CONTACT:**

Iris Sierra  
Human Resources  
FOX 5/WNYW-TV  
205 East 67<sup>th</sup> Street  
New York, NY 10021

**POSTED:**

12/20/04